

Poinsettia Sales Instructions

General Instructions:

- Cash or checks only (Checks made to Orlando Rowing Association or ORA)
- Customer pays rower at the time of sale
- All monies and tally sheet are due Tuesday, November 15, 2016
- Turn in Tally Sheet and Money to Bettina Sheppard
- Poinsettias arrive at the boathouse on Sunday, November 27th
- Pick up time is between 11:00am - 1:00pm on Sunday, November 27th
- Rowers are responsible for the delivery to their customers
- ORA is not responsible for lost or stolen plants

Tally Sheet:

- Print out Tally Sheet
- Enter customer name, quantity sold and payments collected on the Tally Sheet
- Verify that the total paid per customer equals the cost at which the plants are to be sold
- Put checks and cash in a sealed envelope with the rower's name. Attach to the Tally Sheet
- Turn Tally Sheet and money envelope to Bettina Sheppard. Tally Sheet will be copied and returned to rower before the poinsettias arrive.

Profit:

Below is what the rower makes per plant sold.

Size of Plant	Sale Price	Profit per Plant
4.5 inch pot	Plant sells for \$5.00	Rower makes \$2.75
6 inch pot	Plant sells for \$9.00	Rower makes \$4.65
8 inch pot	Plant sells for \$16.00	Rower makes \$6.00
10 inch pot	Plant sells for \$20.00	Rower makes \$5.00
10 inch hanging	Plant sells for \$24.00	Rower makes \$13.50

